

**A RESOLUTION
BY CITY UTILITIES COMMITTEE**

A RESOLUTION AUTHORIZING THE MAYOR TO ISSUE A NOTICE TO PROCEED WITH ATLANTA SERVICES GROUP FOR FC-7619-03B, CITY WIDE ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES, SANITARY SEWER EVALUATION SURVEY AND SEWER REHABILITATION SUPPORT SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED TWO HUNDRED THIRTY-SIX THOUSAND THREE HUNDRED SIX DOLLARS AND FORTY CENTS (\$236,306.40); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 2J28 (2004 WATER & WASTEWATER BOND FUND) 524001 (CONSULTANT/PROFESSIONAL SERVICES) Q38I02989999 (SEWER GROUP TWO REHABILITATION); AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta did enter into FC-7619-03B, Annual Contract for Architectural and Engineering Services, City Wide Annual Contract For Architectural and Engineering Support Services, Sanitary Sewer Evaluation Survey and Sewer Rehabilitation Services, on behalf of the Department of Watershed Management; and

WHEREAS, the Commissioner of the Department of Watershed Management requires professional consulting services on an as needed basis; and

WHEREAS, the Commissioner of the Department of Watershed Management and the Chief Procurement Officer have recommended the issuance of a Notice to Proceed for FC-7619-03B to provide these services to the City of Atlanta.

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES, that the Mayor is authorized to issue a Notice to Proceed with Atlanta Services Group for FC-7619-03B, City Wide Annual Contract for Architectural and Engineering Services, Sanitary Sewer Evaluation Survey and Sewer Rehabilitation Support Services, in an amount not to exceed Two Hundred Thirty-Six Thousand Three Hundred Six Dollars and Forty Cents (\$236,306.40).

BE IT FURTHER RESOLVED, that the Chief Procurement Officer is hereby directed to prepare an appropriate agreement for execution by the Mayor.

BE IT FURTHER RESOLVED, that this notice to proceed will not become binding on the City and the City will incur no obligation or liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney and delivered to the Contractor.

BE IT FINALLY RESOLVED, that all contracted work for FC-7619-03B will be charged to and paid from Fund, Account and Center Number 2J28 (2004 Water &

Wastewater Bond Fund) 524001 (Consultant/Professional Services) Q38I02989999
(Sewer Group Two Rehabilitation).

Legislative White Paper:

A. To be completed by Legislative Counsel:

Committee of Purview: City Utilities

Caption:

A RESOLUTION AUTHORIZING THE MAYOR TO ISSUE A NOTICE TO PROCEED WITH ATLANTA SERVICES GROUP FOR FC-7619-03B, CITY WIDE ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES, SANITARY SEWER EVALUATION SURVEY AND SEWER REHABILITATION SUPPORT SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED TWO HUNDRED THIRTY-SIX THOUSAND THREE HUNDRED SIX DOLLARS AND FORTY CENTS (\$236,306.40); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 2J28 (2004 WATER & WASTEWATER BOND FUND) 524001 (CONSULTANT/PROFESSIONAL SERVICES) Q38I02989999 (SEWER GROUP TWO REHABILITATION); AND FOR OTHER PURPOSES.

Council Meeting Date: September 17, 2007

Requesting Dept.: Watershed Management

FAC Confirmed by: John Kinsey

Part II: Legislative White Paper:

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

The purpose of this legislation is to seek approval for issuance of Notice to Proceed for Task Order under FC-7619-03B, Annual Contract for Architectural and with Atlanta Services Group for Sanitary Sewer Evaluation Survey and Sewer Rehabilitation Support Services, in an amount not to exceed Two Hundred Thirty-Six Thousand Three Hundred Six Dollars and Forty Cents (\$236,306.40)..

2. Please provide background information regarding this legislation.

The Annual Contract for Architectural and Engineering Services is a city wide agreement entered into to provide professional consulting services which shall be

inconclusive of customary sanitary, civil, mechanical, electrical, architectural, control instrumentation, geotechnical and structural engineering, easement and real estate acquisition services, contract administration, inspection services incidental thereto. The purpose of this request is to provide personnel management services in support of the Sanitary Sewer Evaluation (SSES) and Sewer Rehabilitation program.

3. If Applicable/Known:

(a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** Professional Services

(b) **Source Selection:**

(c) **Bids/Proposals Due:**

(d) **Invitations Issued:**

(e) **Number of Bids:**

(f) **Proposals Received:**

(g) **Bidders/Proponents:**

(h) **Term of Contract:** 2 yrs w/3 One (1) yr renewals

4. Fund Account Center (Ex. Name and number): \$236,306.40 - 2J28 (2004 WATER & WASTEWATER BOND FUND) 524001 (CONSULTANT/PROF. SERVICES) Q38I02989999(SEWER GROUP 2 REHABILITATION)

Fund: _____ **Account:** _____ **Center:** _____

5. Source of Funds: Example: Local Assistance Grant

6. Fiscal Impact: \$236,306.40 - 2J28 (2004 WATER & WASTEWATER BOND FUND) 524001 (CONSULTANT/PROF. SERVICES) Q38I02989999(SEWER GROUP 2 REHABILITATION)

7. Method of Cost Recovery:

This Legislative Request Form Was Prepared By: Willie Canidate

**FC-7619-03B, SANITARY SEWER EVALUATION SURVEY AND SEWER
REHABILITATION SUPPORT SERVICES
LEGISLATIVE SUMMARY**

TO: City Utilities Committee

CAPTION

A RESOLUTION AUTHORIZING THE MAYOR TO ISSUE A NOTICE TO PROCEED WITH ATLANTA SERVICES GROUP FOR FC-7619-03B, CITY WIDE ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES, SANITARY SEWER EVALUATION SURVEY AND SEWER REHABILITATION SUPPORT SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED TWO HUNDRED THIRTY-SIX THOUSAND THREE HUNDRED SIX DOLLARS AND FORTY CENTS (\$236,306.40); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 2J28 (2004 WATER & WASTEWATER BOND FUND) 524001 (CONSULTANT/PROFESSIONAL SERVICES) Q38102989999 (SEWER GROUP TWO REHABILITATION); AND FOR OTHER PURPOSES.

Committee Meeting Date: September 11, 2007

Council Meeting Date: September 17, 2007

Legislation Title: 7619-03B Sanitary Sewer Evaluation Survey and Sewer Rehabilitation Support Services,

Requesting Dept.: Watershed Management

Contract Type: Professional Services RFP

Advertisement: October 26, 2003

Bids/Proposals Due: January 7, 2004

Invitations Mailed: 146

Bids/Proposals Received: 12

Arcadis/BPA-(Brindley Pieters & Associates) – Joint Venture
Atlanta Architects & Engineers, Joint Venture
Atlanta Services Group, a Joint Venture
Infrastructure Partners-Joint Venture (B & Jackson/ HDR/
Malcom Pirnie)
Brown and Caldwell/Deloan Hampton & Associates/Long
Engineering Inc. - Joint Venture
CH2M Hill/Williams-Russell and Johnson – Joint Venture
Earthtech/IMCo Joint Venture
HTL - Harrington, Tetra Tech & Lowe-Joint Venture
JP² (Jacobs, Prad, PBS&J) – Joint Venture
Metcalf & Eddy/Cardozo Engineering-Joint Venture
Parsons Brinckerhoff & Khafra-Joint Venture
Shaw Environmental Inc. /AIM Partners, PLC- JV

Bidders/Proponents: (1) CH2M Hill/Williams-Russell and Johnson
(2) Atlanta Services Group
(3) JP2 (Jacobs, Prad, PBS&J)
(4) Shaw/ Aim, Joint Venture
(5) Metcalf & Eddy/Cardozo Engineering, Joint Venture
(6) Arcadis/Brindley Pieters & Associates, Joint Venture

Contractor: Atlanta Services Group, a Joint Venture

Estimated Value: \$236,306.40

Scope Summary: **This task order will provide professional consulting services which shall be inconclusive of customary sanitary, civil, mechanical, electrical, architectural, control instrumentation, geotechnical and structural engineering, easement and real estate acquisition services, contract administration and inspection services.**

Background: Original executed on May 17, 2004, expired on May 16, 2006

A Ninety Day extension was executed on May 22, 2006 and expired August 17, 2006

Renewal Agreement No. 1 effective term from August 17, 2006 to August 16, 2007

Renewal Agreement No. 2, effective term from August 17, 2007 to August 16, 2008

Evaluation Team: DPRCA, DWM, DPW, DPCD, OCC and Risk Management

Term of Contract: Two (2) years with an option to renew for three (3) one (1) year periods

Fund Account Centers: 2J28 (2004 Water & Wastewater Bond Fund)
524001 (Consultant/Professional Services)
Q38I02989999 (Sewer Group Two Rehabilitation).

Prepared By: Anthony Stanley

Contact Number: 404-330-6384

**Project
Participation:**

SL King/EDT/JJ&G d/b/a Atlanta Services Group, a
JV (15 pts.)

SL King & Associates	AABE 33%
J.W. Robinson & Associates, Inc.	AABE 4%
AJA Management & Technical Services, Inc.	AABE 1%
Becaf Consulting, Inc.	AABE 1%
Cost Services Group, Inc.	FBE 2%
Edwards-Pitman Environmental, Inc.	FBE 2%
Malvada Consulting Group, Inc.	FBE 1%
McKenzie MacGregor Engineering, Inc.	FBE 4%
Moonshowers ROW Services, Inc.	FBE 2%
National Graphics Imaging, Inc.	FBE 1%
Street Smarts, Inc.	FBE 1%
Transportation System Design, Inc.	FBE 4%
<u>Wilmer Engineering, Inc.</u>	<u>FBE 3%</u>
Participation Total	59%



SHIRLEY FRANKLIN
MAYOR

CITY OF ATLANTA
55 TRINITY AVENUE., SW, SUITE 5400, SOUTH BLDG.
ATLANTA, GEORGIA 30303-0324
OFFICE (404) 330-6081
FAX (404) 658-7194

DEPARTMENT OF
WATERSHED MANAGEMENT
ROBERT J. HUNTER
Commissioner

July 26, 2007

TO: Adam Smith, Chief Procurement Officer
Department of Procurement

FROM: Robert J. Hunter, Commissioner
Department of Watershed Management

RE: LEGISLATIVE REQUEST
FC-7619-03B, TASK ORDER, A/E Services, SSES and Sewer Rehabilitation
Support Services

Contractor: Atlanta Services Group

Please prepare appropriate legislation (**Cycle -15, September 17, 2007**) for the above referenced contract with *Atlanta Services Group*, in an amount not to exceed \$236,306.40 paid from fund, account, and center number: 2J28 (2004 WATER & WASTEWATER BOND FUND) 524001 (CONSULTANT/PROF. SERVICES) Q38I02989999(SEWER GROUP 2 REHABILITATION)

All contract terms, conditions, stipulations of the original contract shall remain the same.

If you have any questions concerning this matter, please feel free to contact Sheila Pierce, at (404) 330-6814 or Willie Canidate, Contracting Officer, Sr., at (404) 330-6335.

Your assistance in this matter is requested and appreciated.

/wc

c: Sheila Pierce, Deputy Commissioner, DWM
Sammy Goodson, Deputy Commissioner, DWM
Cathy Martin, Deputy Chief Procurement Officer, DOP
Maisha Land, Legislative Liaison, DWM
Theresa Stewart, Legislative Counsel, DOL
Willie Canidate, Contracting Officer, Sr., DWM
File

FILE COPY



CITY OF ATLANTA
DEPT. OF PROCUREMENT

CITY OF ATLANTA

AUG 10 PM 4:14

SHIRLEY FRANKLIN
MAYOR

55 TRINITY AVENUE SW, SUITE 5400
ATLANTA, GEORGIA 30303-0312
OFFICE (404) 330-6081
FAX (404) 658-7194

DEPARTMENT OF
WATERSHED MANAGEMENT
ROBERT J. HUNTER
COMMISSIONER

TO: Adam L. Smith, Chief Procurement Officer, DOP

FROM: Robert J. Hunter, Commissioner, DWM

DATE: July 26, 2007

RE: REQUEST FOR PROCESSING TRANSMITTAL FORM

The Department of Watershed Management is forwarding the following for processing:

Project: TASK ORDER, A/E Services for SSES and Sewer Rehabilitation Support Services

Contractor: Atlanta Services Group

FC # 7619-03B

Terms:

☐ Technical Specifications (Hard Copy)

☐ Project Statement

☐ Est:

\$236,306.40

☐ Drawings

☒ Requisition:

Q38I8002

☐ (FAC #)

2J28 524001 Q38I02989999

☐ (FAC #)

☐ Adver. Requisition:

☐ (FAC #)

☐ Other:

☒ Project Manager & Phone No.

Lowell Chambers (404) 330-6249 ext 6734

☒ DWM Procurement Div. Contact

WILLIE CANIDATE (404) 330-6335

☐ Special Instructions:

For Bid/Proposal documents, after the Department of Procurement has reviewed said documents, Watershed understands that we can expect confirmation of this transmittal within two (2) working days. A project meeting will be scheduled and the project calendar set.

/wc

Attachment(s)

c: Sheila Pierce, Deputy Commissioner, DWM
Lowell Chambers, Director, DWM
Sammy Goodson, Deputy Commissioner
Willie Canidate, Contracting Officer Sr., DWM
Theresa Stewart, Legislative Counsel, DOL

Q3818002

SHIP TO CODE | 134

Q38102989999

CENTER

[illegible]

DATE COMPLETED _____ PHONE # (404) 330- _____

DATE _____



Department of Watershed Management
Program Management Team

July 13, 2007

Mr. Stanley L. King
Project Manager
Atlanta Services Group - JV
225 Peachtree St.
South Tower, Suite 1600
Atlanta, Georgia 30339

RE: FC- 7619-03B, Annual Contract for Architectural and Engineering Services, Renewal Year 2

Dear Mr. King:

We are in the process of initiating a second task order (Task Order #2) to authorize the continuation of your participation in the SSES/Rehab Construction Management Program (CMP). With this letter, we are formally inviting you to continue to provide supplemental staff to support the DWM SSES and Sewer Rehab projects.

In accordance with the terms of the contract referenced above, we have developed an estimated scope of services and fee schedule for the staff member(s) indicated. (See attached form A.)

These estimates are based on an assessment of services required for the SSES/Rehab CMP for construction contracts anticipated through the end of the third renewal year of your contract.

Assignments will be scheduled and administered by the DWM over the duration of the program. Staff members must meet the minimum required qualifications previously provided to you, and will continue to be subject to the approval of the DWM and the CMP Team. A Notice to Proceed will be issued to authorize commencement of the work following legislative approval of the task order scope of work. All staff members are required to work in close coordination with the CMP Team. They will be located in a field office trailer or at another location to be specified and provided by the City.

Payment for services (subject to Engineer approval) will be made through a City fund account designated for the SSES/Rehab CMP.

Mr. Stanley King
July 13, 2007
Page 2

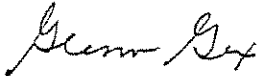
If you accept the proposed task order services (scope), please respond with a letter indicating that you accept the assignment as shown in Form A and attach Form A to the letter. Submit the letter, with Form A attached, to me at the address below no later than Monday, July 23, 2007:

Mr. Glenn Gex
Clean Water Atlanta Program Management Team
230 Peachtree Street
Suite 500
Atlanta, GA 30303

We look forward to continuing our partnership with you under the new task order. Please call me at (404) 979-6999 if you have any questions.

Regards,

CLEAN WATER ATLANTA PROGRAM MANAGEMENT TEAM



Glenn Gex
Construction Program Manager

Attachments: Form A

Cc: Mr. Joseph Basista, COA
Mr. Lowell Chambers, COA
Mr. Stan Turner, COA
Ms. Willie Canidate, COA

FORM A

Atlanta Services Group - JV
 FC- 7619-03B, Annual Contract for Architectural and Engineering Services
 Department of Watershed Management
 Sewer System Evaluation Survey and Sewer Rehabilitation Construction Management Program

Task Order #2 - Proposed scope of services for requested staff positions shown below.

Proposed CMP Staff Position	Number	A&E Labor Category	Rate (\$/Hr)	Hours	Labor (\$)	Telephone (\$)	Travel (\$)	ODC Contingency (\$)	Total (\$)
Easement Database Analyst	1	Designer 1	\$52.53	4,224	\$221,886.72	\$2,400.00	\$10,708.80	\$1,310.88	\$236,306.40
Total	1			4,224	\$221,886.72	\$2,400.00	\$10,708.80	\$1,310.88	\$236,306.40

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Department's Legislative Liaison Maisha L. Wood

Contact Number: x6887

Originating Department: Watershed Management

Committee(s) of Purview: City Utilities

Council Deadline: September 4, 2007

Anticipated Committee Meeting Date(s): September 11, 2007

Anticipated Full Council Date: September 17, 2007

Legislative Counsel (Signature): M. Theresa Stewart

Commissioner Signature Robert J. Hunter scP

Chief Procurement Officer Signature: Adam L. Smith

CAPTION

A RESOLUTION

BY CITY UTILITIES COMMITTEE

A RESOLUTION AUTHORIZING THE MAYOR TO ISSUE A NOTICE TO PROCEED WITH ATLANTA SERVICES GROUP FOR FC-7619-03B, CITY WIDE ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES, SANITARY SEWER EVALUATION SURVEY AND SEWER REHABILITATION SUPPORT SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED TWO HUNDRED THIRTY-SIX THOUSAND THREE HUNDRED SIX DOLLARS AND FORTY CENTS (\$236,306.40); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 2J28 (2004 WATER & WASTEWATER BOND FUND) 524001 (CONSULTANT/PROFESSIONAL SERVICES) Q38I02989999 (SEWER GROUP TWO REHABILITATION); AND FOR OTHER PURPOSES.

FINANCIAL IMPACT (if any):

Mayor's Staff Only

Received by CPO: _____ Received by LC from CPO: _____
(date) (date)

Received by Mayor's Office: 8/27/07 Reviewed by: [Signature]
(date) (date)

Submitted to Council: _____
(date)